

**Rohrerstown Elementary School
PTO Virtual Meeting Minutes
Monday, January 25, 2021**

Zoom Meeting ID: 977 1158 5741
Zoom Passcode: 687183

- I. Welcome and Greeting: Katie Zellers**
- II. Secretary's Report: Meredith Baxter**
 - a. Minutes from November 2020 were approved and posted to the RES website.
 - b. RES website was updated for new PTO officers.
- III. President's Report: Katie Zellers**
 - a. Teacher funding – did not receive at beginning of the year.
 - b. Events still on the calendar that need to be removed (skate party, for example). Dr. Swantner will look and pull off any/all that are not occurring. Events later in the school year may be added back if conditions change.
 - c. Fun Fest not likely to occur. There is currently no chairperson for Fun Fest. Time will need to be invested in finding a chair for next school year's event. Jen Eshelman provided a detailed binder that will be helpful to the next chair. Katie will look for possible candidates from past volunteers.
 - d. Idea for Fun Fest to be a Fall, not Spring, event but would require a chairperson volunteer soon.
 - e. Idea for virtual talent show did not receive any volunteers or general interest. Opted not to pursue.
- IV. Treasurer's Report: Laura Bender**
 - a. 2020-2021 Budget Update
 - b. Little activity between meetings.
 - c. \$100 from Amazon Smile and Coca-Cola Give programs.
 - d. Monthly teacher gifts were only, minimal, expenses
 - e. \$39,647.49 is account balance
 - f. \$2770 total income for school year.
 - g. Teacher funding - \$100 last school year from PTO. Laura moved to provide this funding again this year. Lakisha Welch seconded the motion. Dr. Swantner will provide roster to Laura. Approximately 39 total teachers would receive funding for classroom needs.
- V. Principal's Report: Kathy Swantner**
 - a. Thank you for the mailbox gifts.
 - b. ESL testing – short charging cords for iPads; difficult to work from charging stations (cannot sit in chair). Longer cords for classrooms would be appreciated so kids can sit in chairs rather than on floor. She will send Laura link to preferred cords so cost can be determined.
 - c. PSSAs likely to still occur. Snacks usually provided – taken during breaks in the cafeteria. This will be a March agenda item as the testing will occur during the last 2 weeks of April.
- VI. Teacher's Report: Amy Skundrich**
 - a. Thank you for the mailbox gifts. They are uplifting and appreciated.
 - b. Teacher funding for classroom help also very appreciated by all teachers.
- VII. SPAC: Jennifer Yurchak and Jenn Knepper**
 - a. Meeting held on 11/5/20. Primary topic of discussion was Covid-19 response and plan. HSD meeting weekly with Penn Medicine.
 - b. Any decisions made to close a school building will be made with consultation from the PA Department of Education and PA Department of Health. Closures will occur when there is

evidence of epidemiologically linked school cases or “school spread”. All students in the affected building would participate virtually in their scheduled classes.

- c. At the time of the meeting about 75% of students district wide are in-person. Distribution of students evenly spread out between buildings.
- d. Next meeting will be Wednesday, 2/10/21.

VIII. Book Fair: Laura Bender, Mic Bender and Jill Burk

- a. Held virtually for 2 weeks 11/9 – 11/22.
- b. \$1656.31 sales, \$441 net profit.
- c. Options for profit
 - i. Cash out (Scholastic retains percentage)
 - ii. Get total profit earned in Scholastic Bucks
 - iii. Bank towards for next year's fair
- d. Lakisha suggested using Scholastic bucks for teacher's wish lists but there is a problem with not enough funding for all teachers.
- e. Scholastic Bucks more commonly used for 'objects', not books, in the catalog which may be overpriced.
- f. Laura will discuss in more detail with Jill and make a recommendation.
- g. Spring virtual book fair not recommended due to effort to plan versus anticipated profit.

IX. Fundraisers: Jacquelyn Pfursich

- a. Valentine's Day Lancaster Cupcake Truck at RES
 - i. February 10th, 2021 4 pm – 6pm
 - ii. Flyer with details to go out soon, pending approvals. Also requesting email blast and Facebook post.
 - iii. Sign Up Genius to register for time slot to allow for social distancing included in communication.
 - iv. 15% proceeds to RES PTO.
 - v. Families can prepurchase cupcakes, decorating kits, specialty items. Also night of purchases, first come first serve, with variety of current flavors.
- b. Considering Mod Pizza fundraiser for mid March; Scoops or taco truck in May
- c. Sub fundraiser – ticket for time frame; orders in March with tickets received few weeks later. Katie to check with Clarissa for timing and update.
- d. Amy Skundrich suggested selling school t-shirts or masks. Lakisha suggested having an art contest for t-shirt graphic and possibly even demonstrate screen printing techniques. Heather will look into costs with her company. Lakisha also has a contact for affordable options from T Printing Plus (717.394.2978). Important to consider option to donate t-shirt or funds to cover so all students who want one can receive one.

X. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)

Thank you for your attendance!
Next Meeting: Monday, March 15, 2021 at 6:30 pm